

EMERGENCY MANAGEMENT ADVISORY COUNCIL
SPECIAL MEETING MINUTES
TUESDAY, SEPTEMBER 24, 2013 – 6PM
TOWN HALL ANNEX-25 SCHOOL ST, E.W.

1. Call to order:

The meeting was called to order by Chief of Police Edward J. DeMarco, Jr. (*Director of Emergency Management*) at 6:06 p.m. Present were advisory council members Ed DeMarco, Len Norton, Gerry Bancroft, and John Simonelli. Council members Hart (*excused*), Menard and Andrusko were absent.

2. New Members/Officers:

DeMarco voted chairmen and secretary, Deputy Chief of Police Roger Hart (*Deputy Director of Emergency Management*) voted Deputy Chairmen. Vote unanimous.

MOTION made by Len Norton.

SECONDED by Gerry Bancroft.

VOTING IN FAVOR: Bancroft, Norton, Simonelli, DeMarco.

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

3. Shelter Issues:

Discussion: Simonelli discussed completing the special needs medical forms for approximately 18 residents who signed up for assistance during severe storms and events. Paperwork will be completed to gather the appropriate information.

DeMarco responded by stating that Deputy Chief Hart will be finalizing the form so the EM staff and phone numbers will be used, and that copies would be sent to the shelter section.

Discussion: Simonelli discussed needing supplies for the shelter which includes medical beds and baby cribs.

Discussion: All members discussed the urgent need for the Town of east Windsor to have a full service shelter in the case of emergencies. At present the town does not have a shelter with a generator, showers, kitchen, and sleeping area. This has been explained to all parties concerned. Many efforts for grants and budget requests have been made to address this serious concern. Most recently, the portable grants were removed from CIP, leaving only one grant opportunity left to fix this urgent need.

4. Grants:

Discussion: DeMarco discussed that there is one outstanding grant for a generator and hook-up at the high school. We have completed and submitted the grant, and received no response at this time. We await a decision.

5. New Business:

Discussion: Bancroft discussed the status of radios for fire dispatching during emergencies and large scale disasters at the emergency operations center. DeMarco will check into the status and report.

Discussion: All members of the council discussed new proposed members for the shelter section in Emergency Management, approximately 20-21 new members. This will go a long way to staff a shelter in the case of emergencies. All the members of the council discussed training in the area of first aid, CPR, and cross dispatching between EM and fire.

6. Adjournment:

MOTION made by Council member Bancroft to adjourn the meeting at 7:05 p.m.

SECONDED by Council member Len Norton.

VOTED IN FAVOR: DeMarco, Norton, Bancroft, Simonelli

ALL IN FAVOR, MOTION CARRIED.

Respectfully Submitted,

Edward J. DeMarco, Jr.

– Chief of Police, Director of Emergency Management, Chairmen